

Borough Council of  
**King's Lynn &  
West Norfolk**



# **ANNUAL COUNCIL MEETING**

## ***Agenda***

Thursday, 18th May, 2023

in the

**Assembly Room  
Town Hall  
Saturday Market Place  
King's Lynn**





King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX  
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Dear Councillor

You are hereby summoned to attend the Annual Meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **4.30 pm** on **Thursday, 18th May, 2023** in **The Assembly Room, Town Hall, Saturday Market Place, King's Lynn** to transact the business shown below.

Yours sincerely

Lorraine Gore  
Chief Executive

## **BUSINESS TO BE TRANSACTED**

### **1. PRAYERS**

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATION OF INTEREST**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

### **4. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS**

To receive Mayor's communications and announcements.

### **5. URGENT BUSINESS**

To receive any items of business which in the opinion of the Mayor are urgent.

6. **ELECTION OF A COUNCILLOR TO HOLD OFFICE AS MAYOR OF THE BOROUGH OF KING'S LYNN AND WEST NORFOLK AND TO BE CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023/2024**
7. **ELECTION OF A COUNCILLOR TO HOLD OFFICE AS DEPUTY MAYOR OF THE BOROUGH OF KING'S LYNN AND WEST NORFOLK AND TO BE VICE-CHAIR OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023/24**
8. **ADMINISTER OATH TO THE MAYOR**
9. **ADMINISTER OATH TO THE DEPUTY MAYOR**
10. **VOTE OF THANKS TO THE RETIRING MAYOR AND CONSORTS**
11. **TO MAKE PRESENTATIONS TO THE RETIRING MAYOR AND CONSORTS AND RECEIVE RESPONSES**
12. **TO AGREE THE CHAIR OF CABINET AND LEADER FOR THE FOLLOWING FOUR YEARS AND NOTE CABINET MEMBERS**
13. **PROPORTIONAL ALLOCATION OF SEATS**

To agree proportional allocation of seats with regard to the following Council Bodies in the Constitution in accordance with Section 15 of the Local Government and Housing Act 1989 (as amended by subsequent legislation), and in accordance with Section 16 of that Act, to appoint members to serve on them (a full membership list will be made available at the meeting):

- Appointments Board /Investigating & Disciplinary Committee
- Licensing Committee
- Licensing and Appeals Board
- Planning Committee
- Standards Committee
- Audit Committee

Policy Review and Development Panels:

- Corporate Performance
- Environment and Community
- Regeneration and Development

#### **14. APPOINTMENT OF CHAIRS AND VICE-CHAIRS**

Appointment of Chairs and Vice Chairs of the following bodies:

- Appointments Board
- Planning Committee
- Licensing Committee
- Licensing and Appeals Board
- Standards Committee

Appointment of Chairs of the following Bodies (Vice Chairs will be appointed at the first meeting of the Body)

- Audit Committee
- Corporate Performance Panel
- Environment and Community Panel
- Regeneration and Development Panel

#### **15. POLITICAL PROPORTIONALITY OF TASK GROUPS**

**To agree the following:**

Task Groups with 9 Members – 4 Independent P'ship, 3 Conservative, 2 Labour

Task Groups with 7 Members – 3 Independent P'ship, 3 Conservative, 1 Labour

Task Groups with 5 Members – 2 Independent P'ship, 2 Conservative, 1 Labour

Lorraine Gore  
Chief Executive